

# Community Funerals



**Mossman & Port Douglas Community Funerals** (formerly *Crimmins Funerals*)  
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**Tablelands Community Funerals**  
07 4092 4774

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## Photo and DVD Presentations

A photo presentation with music is a beautiful and memorable way to celebrate a life. At Trinity Funerals Chapel we have a high definition screen and hi-fidelity music system to make the experience truly memorable. We can also create a presentation for use in other venues where DVD presentation facilities are available.

If you would like us to produce the presentation for you (fees apply) you will need to provide us with the following at least 2 days prior to the service:

- up to 40 printed photos which we will scan and return to you
- Each photo needs to be marked on the back with a number to indicate the order of the photos in the presentation, you should use yellow stickies so you do not mark the photos

### Or

- you can provide digital copies of photos by the following means
- up to 40 photos in jpg format burnt onto a DVD or saved on a memory stick. You can email the photos to us, but you should not email more than 4 photos at a time due to limits on email size
- each photo file must be numbered as 001.jpg 002.jpg 003.jpg etc in the order that they are to appear in the presentation

### And

- The names of two or three songs and the name of the artist. These songs will be played during the photo presentation. The total time of the presentation should not be more than 8 minutes as peoples attention can start to wain. Most songs are usually about 3 to 4 minutes so two songs are usually enough.

## If you are producing the photo presentation yourself

Making a personal contribution to the funeral service by producing a photo presentation is a beautiful way to contribute to the service. Unfortunately there are many things that can go wrong and you need to follow these instructions closely.

Please have the presentation finished and a copy available for us at least 24 hours prior to the service Important tips:

- Combine the music and photos together so they run at the same time and are of equal length
- 30 - 40 photos is the absolute maximum to insure peoples attention does not wane
- Most songs are 3 to 4 minutes in length so 1 to 2 songs is best to ensure that each photos is not on the screen for too long
- There are many applications available that will compile a photo presentation. Your photo storage programs such as iPhoto will have this capability. Other applications can be found on the internet. If you are using Microsoft Powerpoint software you must save the presentation as a movie. You will find the 'Save as Movie' option under file menu in the program. Powerpoint presentations that are not burnt as movies can not be used. Please phone us if you need help with this.
- Test the presentation throughly on your DVD player
- Have a copy of the presentation ready at least 24 hours prior to the service so it can be tested by our staff. Please phone us to confirm when you will have the presentation ready for testing
- Avoid the use of too many transition effects or special effects as they can detract from the presentation. Remember you are creating a dignified tribute and simplicity is best
- Phone us at anytime if you are having problems. Please do not leave it to the last minute and don't be shy to hand the job onto experts

## Acceptable formats:

- DVD disc. Ensure that the presentation that you produce will play in your DVD player at home
- MP4 file. You can save the presentation as an MP4 on a DVD disc or a memory stick
- MOV file. This is the file type often produced when you convert a powerpoint presentation to a movie using Microsoft Powerpoint software. Please remember that Powerpoint Presentations that require a digital projector can not be used You need to convert Powerpoint Presentations to a movie format. It is often much easier to use specific photo presentation software